

REQUEST TO OFFER

25/07/2024

To whom may concern

We hereby inform you that the Romanian Cluster Association intends to purchase *services for the organisation of matchmakings (event networking platform)* within “**Synergies for Greener European Horizons**” project financed by **EEA and Norway Grants 2014 - 2021** within Programme “**Fund for Bilateral Relations - SMEs Growth Romania**”.

The criterion used for awarding the contract will be the lowest price in compliance with all the requested technical requirements.

1. The Contractor

Romanian Cluster Association – CLUSTERO

Fiscal number: 29572060

Schitu Magureanu 39, floor 5, room 34, Bucharest, Romania

+40212693297, email: contact@clustero.eu, www.clustero.eu

2. Type of acquisition: direct acquisition

3. Object of the acquisition

Event services: event networking platform – CPV code 79952000-2

The services envisage the organisation of long-term matchmakings to facilitate the cooperation between SMEs, clusters, research organisations, universities etc from Romania, Norway and Iceland. The services will be provided on a contract basis. The payment will be done upon invoicing, within 30 days since the provision of services.

4. Technical requirements

- Networking platform for matchmaking events
- Maximum of 500 participants
- All-in-one services for matchmaking events: dedicated website, registration form, management of participants, individual & company profiles, online matchmaking and networking sessions, meetings & schedule management, marketplace, post-event services, surveys, data & analytics.

5. Submitting the offer

Offer language: Romanian or English

Offer validity: at least 30 days since the offer is submitted

Offers to be submitted via email to contact@clustero.eu until 23:59 CET, 16.08.2024.